



Family-Centered Services and Supports (FCSS)

April 2021 Request for Reimbursement

All FCFCs are Required to Submit this RR / 4th Quarter Projected Expenditures

All FCFCs must complete the 4th Quarter Projected Expenditure Report. The FCFC will also use this form to report all expenditures through the 4th quarter of the state fiscal year, regardless of whether the FCFC spent the 25% advance funds.

The FCFC will also be expected to project the remaining SFY21 FCSS services and supports that the FCFC plans to provide or pay for in the 4th quarter (4/1/21-6/30/21). The FCFC will also be expected to provide OFCF with the amount of services and supports that have been provided to-date, but not yet requested via the OFCF reimbursement process.

OFCF will use the information provided to evaluate 4th quarter spending and allocate any remaining available SFY21 FCSS funds to county FCFC's that have demonstrated the ability to spend them.

FCFC's should consider the following information when projecting the remaining SFY21 FCSS expenses:

1. Use prior and current year spending trends to project remaining FCSS expenditures for the 4th and final quarter of the state fiscal year;
2. Review all open Individualized Family Service Coordination Plans (IFSCP) and tally the amount for all services and supports the FCFC plans to provide during the 4th quarter of the state fiscal year;
3. Total all outstanding invoices (e.g., combined total for all services/supports that were provided to children/families, but the invoices HAS NOT been paid or is outstanding as of 3/31/21);
4. All funds must be spent by the FCFC on services and supports provided between July 1, 2020 -June 30, 2021, with final RRs due to OFCF by COB on 7/15/21. This gives the FCFC 15 days to close out any outstanding invoices for SFY21.
5. All FCSS expenditures must reflect the actual costs of services delivered, and must be spent by county FCFCs between July 1, 2020 and June 30, 2021 for services delivered between those dates.
6. Expenses can be retroactive to July 1, 2020.
7. The FCFC should notify OFCF if they will not be able to spend the full SFY21 FCSS funds allocated to them.
8. Any unspent funds on hand at the county level must be returned to OFCF no later than COB on 7/30/20 to allow OFCF time to reallocate the funds to another FCFC that has demonstrated the ability to spend the additional funds.

The allocation of unspent SFY21 FCSS funds will be at the discretion of OFCF. All allocations and payments are contingent on availability.

All FCFCs are required to complete this form by the April 5, 2021

Submit form to: OFCF@mha.ohio.gov



Family-Centered Services and Supports (FCSS)

April 2021 Request for Reimbursement (RR)

INCLUDE ALL EXPENSES THROUGH (AT LEAST) MARCH 31, 2021

SFY:	Sub-Awardee:
Enter the FCFCs Total Allocation Amount for SFY21:	
Enter Dates Services Were Provided with the Funds Requested: _____ to _____	
Services Provided this Period for Reimbursement (Enter the dollar amount spent this period next to the service provided):	
Non-Clinical In-Home Parent/Child	
Non-Clinical Parent Support Groups	
Parent Education	
Respite	
Mentoring	
Safety & Adaptive Equipment	
Transportation	
Parent Advocacy	
Social/Recreational Supports	
Service Coordination	
Structured Activities	
Youth/Young Adult Peer Support	
Other Services (not listed above) Enter dollar amount:	
List the other services provided below:	
Amount of this Reimbursement Request (<i>calculates based on totals entered for services above</i>):	
Please note: This request should not include services that were requested on prior SFY21 FCSS forms.	



Family-Centered Services and Supports (FCSS)

4th Quarter Projected Expenditures

FCFCs may submit an updated page 2 at anytime during the fiscal year to request additional funds or to notify OFCF of any changes.

Please answer the following questions related to your SFY21 FCSS Expenditures.

Check the Box that Applies:

The FCFC WILL SPEND the full SFY21 FCSS funds allocated to them by the 6/30/21 deadline and do not want to request any additional funds at this time.

The FCFC WILL SPEND the full SFY21 FCSS funds allocated to the by the 6/30/21 deadline and would like to request additional SFY21 FCSS funds in the amount of:

Please provide a brief explanation for additional funds:

The FCFC WILL NOT SPEND the full SFY21 FCSS funds allocated to them by the 6/30/21 deadline. The amount of unspent funds will be:

Please provide a brief explanation for unspent funds:

Sub-Awardee Certification		
(Certification box requires signature of Administrative Agent or designee on file with OFCF)		
I certify that the amounts recorded above represent expenditures in accordance with all articles of the Sub-Award and to the best of my knowledge, all requirements have been fulfilled.		
Signature:	Title:	Date:
Mailing Address:	City, State, Zip:	
Phone Number:	E-Mail Address:	