

Attachment D
County FCFC Service Coordination Matrix Page

County	Who do I call or email to ask about applying for Service Coordination?	What ages of children can receive Service Coordination and what needs qualify them for it?	Who can refer a child and how is a referral made?	How can a parent self refer a child? Where can a parent get a self-referral form and who does the parent give it to when it is completed? How can a family get a Parent Advocate?	What happens if I disagree with a service coordination decision?	How long does it take to get an answer when I disagree?	Who do I call or email to file a dispute or disagreement?
Champaign	Name: Jenna Trillet Title: Program Coordinator Phone: (937)652-2646 Fax: (937)652-2648 Email: fccluster@ctcn.net Website: ccfcfc.org	Any child age 0 through 21 with multiple unmet needs can qualify.	Agencies, including the juvenile court, or a family voluntarily seeking service coordination can refer a child. A referral is made by contacting the Program Coordinator and completing the referral paperwork.	Parents can self-refer their children for service coordination. Referral forms can be picked up at the FCFC office, 312 Patrick Avenue, Urbana, OH 43078, Mon.-Fri. from 8:30am-4:30pm. Referral applications can also be faxed, emailed, or mailed upon request. Parents should return the application by fax to (937)652-2648, by mail, or in person to the FCFC office. Families can obtain a FREE parent advocate by requesting an advocate to the Program Coordinator. The Program Coordinator makes the family aware of this service on the 1 st meeting/encounter with the family and coordinates sending a referral form to the Parent Advocacy Connection.	Parents and agencies can initiate a meeting through the Program Coordinator to review the service coordination plan. If a party disagrees with the service coordination decision, the dispute resolution process can be initiated. Within 21-30 days of a non-emergent or emergent disagreement, the disagreeing party must submit in writing a request to the Program Coordinator to access the dispute resolution process.	For non-emergent disputes the process could take up to 60 days. For emergent disputes the process must be completed within 30 days.	Name: Jenna Trillet Title: Program Coordinator Phone: (937)652-2646 Fax: (937)652-2648 Email: fccluster@ctcn.net Website: ccfcfc.org

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