



OFCF Payment Processing Schedule for SFY 18

OhioMHAS has developed a more efficient method for allocating grant funding. Notice of Sub Awards will be eliminated for SFY 18 for the Operational Capacity Building Funds (OCBF) and the Family-Centered Services and Support Funds (FCSS). Instead, once all required county FCFC paperwork has been approved, OFCF will issue a Letter of Award for OCBF and FCSS.

Ohio Mental Health and Addiction Services (OhioMHAS) has a new Grants Funding Management System (GFMS) that will be utilized for all grants and allocations through the Department beginning July 1, 2016. To be eligible for OFCF funding each county FCFC must submit an annual Allocation Application in GFMS for approval. This is in addition to the requirements for OCBF and FCSS funding. Refer to the OFCF Payment Processing Schedules below for GFMS funding deadlines.

SFY 18 OCBF Payment Processing Schedule

Upon approval of the SFY 18 OCBF application, OFCF will issue a Letter of Award. If your FCFC has met the GFMS requirement mentioned above, then OhioMHAS will initiate a one-time payment of the OCBF funds. The below chart shows the deadlines of receiving applications, approving applications, and expected payment dates.

Submission Deadline:	OCBF Application Approved by OFCF Before:	Payment Will Be Processed On:
September 1, 2017	September 14, 2017	September 29, 2017
October 3, 2017	October 13, 2017	October 31, 2017
November 1, 2017	November 14, 2017	November 30, 2017
December 15, 2017	December 29, 2017	January 15, 2018

SFY 18 FCSS Payment Processing Schedule

Upon receipt of the signed FCFC Assurance Statement for FCSS Funding document, the county FCFC will receive an award letter issued by OFCF. OhioMHAS will initiate an automatic 1st quarter advance equal to 25% of the county FCFCs SFY 18 total allocation amount on October 31, 2017 (contingent on availability of funds), to county FCFCs that have met all funding requirements. The county FCFC will not be required to submit an OFCF Request for Reimbursement (RR) form for 1st quarter/advance funding, but will be required to submit the Advance Expenditure Report documenting the services/supports utilized with the 1st quarter advance.

For subsequent quarters, the RR form must reflect funds already spent by the county FCFC and for which it is requesting reimbursement by submitting the quarterly RR form. Counties are not limited to requesting a 25% reimbursement for the remainder of the state fiscal year. Federal regulations that govern the 75% federal portion of these funds require that they must be spent on a reimbursement basis only (i.e., the FCSS funds are 75% federal and 25% state GRF match). **All reimbursements are subject to funding availability.** The final RR form must be received by the OFCF State Office on or before July 15, 2018.

Submission Deadline	FCFC Requirements	Payment Will Be Processed On:
July 31, 2017	<i>FCFC Assurance Statement for FCSS Funding and approved GFMS Allocation Application required to be eligible for automatic 1st quarter advance of FCSS funds (no RR required)</i>	October 31, 2017
November 13, 2017	<i>Submit RR form for reimbursement funds</i>	November 30, 2017
January 11, 2018	<i>Submit RR form for reimbursement funds</i>	January 31, 2018
April 12, 2018	<i>Submit RR form for reimbursement funds (if no previous RARs have been submitted, OFCF reserves the right to reduce allocation)</i>	April 30, 2018
May 10, 2018	<i>Submit RR forms for reimbursement funds</i>	May 31, 2018
June 05, 2018	<i>Submit RR forms for reimbursement funds</i>	June 15, 2018
July 13, 2018	<i>Submit FINAL RR forms for reimbursement funds</i>	July 31, 2018

All payments for SFY 18 OFCF funding will be processed on the last business day of the month, as indicated above. Please allow up to 20 business days from the processing date to receive your payment.

There may be some exceptions to the SFY 18 Payment Processing Schedule above to accommodate the reallocation process.