

# FCFC Service Coordination Matrix



County	Who do I call or email to ask about applying for Service Coordination?	What ages of children can receive Service Coordination & what needs qualify them for it?	Who can refer a child & how is a referral made?	How can a parent self-refer a child? Where can a parent get a self-referral form & who does the parent give it to when it is completed?	How can a family get a Parent Advocate?	What happens if I disagree with a service coordination decision? How long does it take to get an answer when I disagree?	Who do I call or email to file a dispute or disagreement?
Fairfield	<p>Name: <b>Tessie Swain</b>                      Title: MSY Coordinator</p> <p><b>Phone:</b> 740-652-7283  <b>Email:</b> tswain@co.fairfield.oh.us</p>	<p>Our target population includes children birth to twenty two years of age. Specifically, the Multi System Child and Youth Committee aim to serve the following populations:</p> <ol style="list-style-type: none"> <li>1) Adjudicated Youth and Families</li> <li>2) At-risk children and families defined as:                             <ul style="list-style-type: none"> <li>a. Children (Infant, toddlers and youth) deemed to be at risk of failing to thrive in their home, school or in the community</li> <li>b. Specifically, children displaying the following risk factors:                                     <ul style="list-style-type: none"> <li>i. Not achieving the developmental milestones as outlined in the Help</li> </ul> </li> </ul> </li> </ol>	<p>The Multi System Child and Youth Committee of the Fairfield County FACF Council meet at a regular scheduled forum.</p> <p>Participation in the Multi System Child and Youth Committee is open to representatives from all child and family serving agencies, as well as parents/care-givers.</p> <p>The process of referral to the Multi System Child and Youth Committee is:</p> <ol style="list-style-type: none"> <li>1) Each agency will have an identified Multi System Child and Youth Committee representative to whom the referral should be channeled.</li> <li>2) A family may also self-refer by contacting the Family, Adult and Children First Council office (740-652-7284) or the Multi</li> </ol>	<p><b>A family may self-refer by contacting the Family, Adult and Children First Council office (740-652-7284) or the Multi System Child and Youth Committee Coordinator (740-652-7283).</b></p> <p><b>The Multi System Child and Youth Committee Coordinator or designee will respond to the request for service coordination within 2-5 business days and complete the necessary paperwork.</b></p>	<p>Access to parent advocacy continues to be a challenge for our county and we are currently speaking with NAMI.</p>	<p>A non-emergent dispute will be defined as a dispute that does not require an immediate response due to the safety or well-being of the child(ren). If a non-emergent dispute is initiated by a parent or guardian, the following timeline will be utilized:</p> <ol style="list-style-type: none"> <li>1) Within 7 calendar days of the disagreement/dispute the family will submit written notification to the FCFC Executive Director communicating the desire to utilize the dispute resolution process. Supporting evidence or documentation concerning the dispute should be submitted with this request</li> <li>2) Upon receipt of the family request to utilize dispute resolution, a meeting with the Executive Cluster will be convened within 15 calendar days. This meeting will be scheduled at a mutually convenient time for the majority members of the family and the Executive Cluster. The family will prepare a presentation for the Executive Cluster regarding the nature of the dispute and the specific issues that are requested to be resolved. This presentation can be made by the family, an advocate, or the MSY Coordinator.</li> <li>3) At the meeting with the Executive Cluster, the family will</li> </ol>	<p>Name: <b>Valerie Carpico</b>                      Title: Executive Director</p> <p><b>Phone:</b> 740-652-7284  <b>Email:</b> vjcarpico@co.fairfield.oh.us</p>

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		(740) 652-7283. The Multi-System Child and Youth Committee Coordinator will ensure that referrals are made to the appropriate group and that all children and families in need of coordination services are identified appropriately.:				Judge will issue a written decision based upon the dispute within 14 calendar days. The entire process shall be completed in no more than 60 days..	
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